

UNDERGRADUATE COURSE OF STUDY

BS/Master Pathway

This option is available to Kettering University undergraduate students entering any Kettering University graduate program, either residential or online.

Kettering University undergraduate students interested in graduate study may elect to apply to the BS/ Master Pathway, which provides students with an opportunity to complete a baccalaureate degree while earning credit towards a graduate degree. This program is exclusively available to Kettering University undergraduate students and leverages the University's premier academic programs. Students admitted to the BS/Master Pathway will complete the same total number of Co-op work terms as conventional undergraduate students.

- Students can apply before graduating (after completing 90 undergraduate credit hours) or within four (4) years of obtaining their baccalaureate degree.
- The student completes the baccalaureate degree, with the traditional undergraduate thesis (BS), and receives the degree at the conventional time.
- Up to sixteen (16) credits or four courses, of *400 or 600 level credit, completed as an undergraduate, and for which a grade of B or better was earned, are also applied to the graduate degree. (Undergraduate capstone courses are not eligible.) (*400 level courses must be part of an approved 400/600-course offering.)
- Twenty-four (24) graduate credits remain to meet the graduation requirement of 40 graduate credits for a degree (Master of Engineering students will need to complete six additional graduate courses to complete the graduation requirement).

Grade Requirements for Admission to BS/Master Pathway

A minimum GPA of 3.0 is required. Students with a GPA below 3.0 may be considered on an individual basis. The degree granting department will determine acceptance.

Other Requirements

- Both part-time and full-time students may qualify for this program.
- This program is only available to students who will receive (or have received) a Kettering University bachelor's degree.

For more information, please contact the Graduate School at gsr@kettering.edu.

Concentrations

A concentration is a specialized area of study within a major area of study. A concentration requires a minimum of two classes (eight credits) in a directed area of study. Concentrations appear on a student's transcript at student declaration, and requirements must be completed at the time of graduation. A concentration is not required for all majors for graduation.

A student wishing to declare a concentration should consult an advisor. The student is responsible for informing the department of the selected

concentration and requesting the concentration by emailing the Registrar's Office.

Questions: Contact the degree/program department

Cooperative and Experiential Education

Refer to this catalog's Cooperative and Experiential Education section for related policies and procedures.

Questions: Contact the Cooperative and Experiential Education department

Independent/Directed Study

In order to increase the scope and flexibility of course offerings, many departments offer courses under the designation of Independent or Directed Study. A student who desires a course not normally offered or not available during a given term should approach the instructor in whose discipline the course would normally fall to discuss the possibility of an Independent or Directed Study. If the instructor agrees, a written proposal may be required from the student, specifying the reading and/or research to be undertaken, reports or tests to be used for grading purposes, number of meetings per week, number of credits to be awarded, etc.

Independent Study

An independent study is a unique topic in a specific area of study not offered in an existing course. Requirements and meeting times are arranged by the instructor and student. A student must request and receive approval for an independent study through the instructional department. This is done by completing an Independent Study Form stating the independent study name and description, and obtaining all required signatures. The completed form must be submitted to the Office of the Registrar no later than the last day of the drop/add period specified on the published academic calendar.

Directed Study

A directed study is a course listed in the undergraduate catalog but not scheduled during a given term. It is done on a one-on-one basis with an instructor for that course. A student must request and receive approval for a directed study through the instructional department. If approved, the department will notify the Registrar's Office to create the course no later than the last day of the drop/add period specified on the published academic calendar.

Questions: Contact the department offering the course

Majors (Declaring/Changing)

A student wishing to declare, change, or add a major should consult an advisor. The student is then responsible for communicating this change to the Office of the Registrar. The Registrar will update the student record.

Double Majors

Students may earn a double major as part of a single bachelor's degree by completing all course requirements for the two majors. If capstone courses are required in both majors, both must be completed. Only one thesis is required. To pursue a double major, obtain approval from the departments for both majors. Both majors will be shown on the transcript.

Questions: Contact the Office of the Registrar

Minors (Declaring/Removing)

A minor is an area of concentrated study outside of the major area of study. A minor requires a minimum of four classes (16 credits) in a directed area of study. Minors may require coursework beyond the minimum 141-161 credits required for completion of the major. Minors are not required for graduation, though a student may elect to pursue a minor in an area of additional interest. Minors appear on a student's transcript at student declaration, and requirements must be completed at the time of graduation. Refer to the "Minors" section of this catalog for a complete list of minors and their requirements.

A student wishing to declare, change, or add a minor should consult an advisor. **Minors must be added to the student's record prior to taking the courses within the minor.** The student is then responsible for communicating this change to the Office of the Registrar. The Registrar will update the student record.

Questions: Contact the Office of the Registrar

Second Baccalaureate

Students can earn a second bachelor's degree after graduating. The student must complete all the degree requirements, with a minimum of 28 credits required in earning the second degree, along with a minimum of three coop terms and a thesis. The department offering the major sought for the second bachelor's degree must evaluate the student's transcript to determine which courses are required.

Questions: Contact the degree/program department head

Study Abroad

Refer to the International Programs section of this catalog.

Questions: Contact the Office of International Programs