ACADEMIC ADVISING/ STANDING/STATUS

Academic Advising

Academic advising represents a shared relationship between the student and his/her academic advisor and a process of continuous improvement, clarification and evaluation with the aim of assisting the student in achieving his/her goals. Each academic department has established its own system for facilitating advising processes as well as a representative academic program. In addition to following the representative program, students are encouraged to communicate regularly with an academic advisor to discuss academic matters, to determine progress toward degree completion, and to ensure that prerequisites have been satisfied and other departmental requirements have been met.

Questions: Contact the degree/program department

Academic Standing

Conditional Continuance

Conditional continuance is a temporary status, which allows students to demonstrate their readiness for graduate work. A graduate student who has been granted conditional continuance is granted full admission, however, they will not be eligible for a Graduate Assistantship until after they have completed their first two courses with a 3.0 or better. Failure to complete the first two courses with a grade point of 3.0 or better may result in dismissal from the program.

The criteria for conditional continuance is uniquely determined by the Graduate Admission Committee, and in some cases collateral work may be required from the applicant to confirm their readiness for a specific program.

Probation

A graduate student whose cumulative grade point average falls below a 3.0 is automatically placed on academic probation. Probationary status is removed only when a graduate student's cumulative GPA equals or exceeds the minimum of 3.0 required to earn a Master's degree.

A graduate student who remains on probation after completing 12 credit hours since being placed on probation may be dismissed from the program. A probationary student whose cumulative GPA falls below 2.5 will automatically be dismissed from the graduate program. Such dismissals may be appealed to the Graduate Council. Advisement regarding the appeal process to return after academic dismissal is provided through the Graduate School.

Appeal Process to Return after Academic Dismissal

After the academic dismissal process, students may appeal to the Graduate Academic Review Committee for readmission by submitting a letter of appeal to the Graduate Council via the Graduate School one term prior to the term in which they are seeking re-admittance.

This letter of appeal for re-admittance must state the cause(s) of the student's academic problems, changes in the student's situation that may rectify those problems and a proposed plan of action to ensure success in the Graduate School. Students are readmitted on a probationary status for one term.

Decisions of the Graduate Council are final.

Questions: Contact the Graduate School at gsr@kettering.edu

Accessibility Services

Kettering University provides accessibility services in compliance with the Americans with Disabilities Act (1990) and its amendments, along with state and local regulations regarding students, employees, and applicants with disabilities. Under these laws, no qualified individual with a disability shall be denied access to participation in services, programs, and/or activities at Kettering University. In carrying out Kettering's policy regarding disabled students, employees and applicants, we recognize mobility, sensory, medical, psychological, and learning disabilities. We attempt to provide reasonable accommodations for these disabilities for all students who meet the criteria described in the Americans with Disabilities Act.

Any Kettering student who has been diagnosed with a physical, medical, psychological, or learning disability, or suspects that he/she may have one, must contact the Student Success Center. The staff will evaluate the required documentation supporting the disability claim and assess a student's needs on a case-by-case basis. The Student Success Center will then determine the appropriate services and accommodations necessary to meet the legal requirements as required by law. The Center will inform faculty and staff who may be responsible for providing the services and/or accommodations. Each term, students must meet with each professor to arrange individual accommodations.

Prospective students in the admissions process should contact the Student Success Center as soon as possible to discuss appropriate documentation needed to verify a disability and to identify the type of services, accommodations, and adaptive equipment that may be necessary.

Testing Assistance

The Student Success Center provides an alternative testing space for students requiring ADA accommodations. These accommodations may include extended test time, individual testing space, readers/ scribes, or other accommodations as needed. Any student seeking accommodations for testing must first meet with the Student Success Center to determine and approve all necessary accommodations. This must be done at the beginning of every academic term.

Active Status

Students are expected to enroll in their first class within a year of their acceptance term. Students who do not enroll within that year will have their enrollment status changed to Inactive. As a consequence, the student may need to reapply to the degree program.

Students may also have their status changed to Inactive if there is a lapse in course enrollment for more than two years. If inactivated, the student will need to contact the registrar's office to apply for readmission to the degree program.

Readmission to Kettering University

Students who were academically eligible to continue when they became inactive or withdrew may request readmission by contacting the Office of the Registrar.

Questions: Contact the Office of the Registrar